



(A Government of India Enterprise)  
CORPORATE OFFICE: BHUBANESWAR

Ref.No. CHRD /RR/004.6(A)/ 983 /2023

Date: 15.05.2023

### Circular

Sub: Sexual Harassment of Women at Workplace-formation of Internal Complaints Committee.

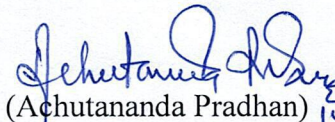
In terms of the Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act,2013, with a view to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto, the Internal Complaints Committee comprising the following members has been reconstituted in respect of Corporate Office, Port facilities, Vizag & regional Offices:

- |                                      |                     |
|--------------------------------------|---------------------|
| 01. Mrs. Sumita Sahay, GM(Marketing) | : Presiding Officer |
| 02. Mr. Ashok Kumar Negi, DGM(LAW)   | : Member            |
| 03. Mrs. P. I. Mishra, Manager (HRD) | : Member            |

The Complaint Committee will be responsible for redressal of the complaint made by the victim and ensure time bound treatment of the complaints as provided in the Act.

This supersedes the earlier circular No: CHRD/RR/004.6(A)/51/2020 dated 08.01.2020.

This issues with the approval of the Competent Authority.

  
(Achutananda Pradhan) 15/05/2023  
Sr. Manager (HRD)

Distribution:

01. Concerned Committee Members
02. All EDs/GGMs/RMs
03. Ts to CMD: For kind information of CMD
04. D(HR)/D(P&T)/D(C)/D(F)/D(P)/CVO: For kind information